** St Cuthbert’s Catholic Primary School**

**2021-22 IT Agreement**

**All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Both pupils and their parents/carers are asked to sign below to show that our ICT Safety rules have been understood and agreed.**

**Pupil Agreement:**

* I will ask permission before using the internet.
* I will only use websites that an adult has chosen.
* I will immediately tell an adult, and turn off my monitor, if I see any webpage I am uncomfortable with.
* I will only e-mail people an adult has approved and write them in a polite and friendly manner.
* I will never give out personal information or passwords.
* I will not open e-mails sent by anyone I don’t know.
* I will not use chat rooms or social networking sites unless a specific use is approved.
* I will not bring in computer games or files from home unless asked by a teacher.

**Pupil Declaration**

**My name is\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Agreement:**

* The school has installed ICT equipment (computers which are connected to the internet) to help with your child’s learning. The Internet Service Provider used by this school provides a continually updated, filtered service to attempt to ensure only acceptable Internet sites are available.
* Your child’s teacher will only set ICT work which is related to the curriculum and which will benefit their learning.
* We encourage you to contact the school if you have any concerns regarding your child’s use of our ICT provision, and our ‘E-Safety Policy’ is available for viewing on our school website and in school.
* Portable storage devices (DVD’s, Memory Sticks etc) from home, cannot be used in school due to virus and licensing implications.
* Occasionally digital images containing children and/or their work will be taken. Permission will be sought before these are stored or used in school. The computers in school can only be accessed through username and password.
* Our school website may occasionally have children’s work, or images of them working, but children will not be named.

**In addition staff:**

* Supervise children using the internet at all times.
* Check that the sites pre-selected for pupil use are appropriate to the age and maturity of pupils.
* Are extra vigilant when pupils are undertaking their own research and check that pupils are following the agreed search plan.

*For our records please sign and date the section below and return it to your child’s teacher.*

**Parental Declaration**

I have read the schools policy for pupils use of ICT and agree to allow my child to use the resources for the purposes described.

 **Parent/Guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_/\_\_\_/\_\_\_**