



**Diocese of Hexham and Newcastle  
in partnership with Bishop Bewick Catholic Education Trust**

**St Cuthbert's Catholic Primary School  
The Green, Walbottle, Newcastle upon Tyne, NE15 8JL  
Tel: 0191 2675956  
[www.stcuthbertsw.co.uk](http://www.stcuthbertsw.co.uk)**

**Breakfast Club and After School Club Assistant  
15 hrs per week, Term Time Only  
Salary Grade BB02 £20,812 per annum pro rata, Actual £7,074 per annum  
Permanent**

**\*This post attracts a Living Wage supplement. In addition to the hourly rate, this post will receive the Living Wage supplement to bring the hourly rate up to a minimum of £10.90 an hour.\***

At St Cuthbert's we live and learn in faith and love, through Jesus' teachings. Our school is a place where we can grow as a family, helping each other to lead full and happy lives.

Required for appointment January 2024

The Local Governing Committee on behalf of Bishop Bewick Catholic Education is seeking to appoint an assistant to work in our Wraparound School Club.

The club operates from 7:30am until 8:50am and 3:15pm until 6:00pm daily during term-time.

The role is primarily to assist in the supervision and welfare of children who attend the wraparound club. This involves supporting children in their development and assisting with the organisation, setting out and clearing away of resources to create a purposeful and attractive learning environment and supporting the After-School Club Leader.

Visits to the school are welcome and can be made by contacting the school office to arrange an appointment. Application packs are available to download from our school website [www.stcuthbertsw.co.uk](http://www.stcuthbertsw.co.uk), all paperwork submitted by e-mail must be signed on interview day.

We are an equal opportunities employer and we are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment. Successful applicants will be required to obtain 'an Enhanced check for Regulated Activity from the Disclosure and Barring Service'. As this post involves working with children, vulnerable adults or dealing with sensitive information, written references will be taken up and made available to interviewers before the final selection stage; even if you indicate otherwise.

Closing date for applications: Friday 10<sup>th</sup> November by 12 noon

Shortlisting will be held on: Tuesday 14<sup>th</sup> November 2023

Interviews will be held on: Monday 20<sup>th</sup> November 2023